

**U.S. DEPARTMENT OF JUSTICE  
CRIMINAL DIVISION**

**SEEKING AN EXPERIENCED ATTORNEY (GS-15) TO SERVE AS DIRECTOR  
OFFICE OF JUSTICE FOR VICTIMS OF OVERSEAS TERRORISM**

**VACANCY ANNOUNCEMENT NUMBER: 05-CRM-OAAG-006**

---

**About the Office:** The Office of Justice for Victims of Overseas Terrorism (OJVOT) is a new Justice Department office established by Attorney General Gonzales on May 6, 2005. Congress directed the establishment of the OJVOT in Section 126 of the Department of Justice Appropriations Act, 2005, Pub. L. No. 108-447, Div. B, Title I (Dec. 8, 2004). The purpose of the OJVOT is to ensure that the investigation and prosecution of terrorist deaths of American citizens overseas remain a high priority within the Department of Justice. The OJVOT will be responsible for monitoring the investigation and prosecution of terrorist attacks against Americans abroad; working with other pertinent Justice Department components to ensure that the rights of victims of such attacks are honored and respected; establishing a Joint Task Force with the Department of State, to be activated in the event of a terrorist incident against American citizens overseas ; responding to Congressional and citizen inquiries on the Department's response to such **attacks** ; compiling pertinent data and statistics; and filing any necessary reports with Congress. The OJVOT will not have operational responsibility for the investigation and prosecution of terrorist attacks against Americans overseas.

The OJVOT is located within the Office of the Assistant Attorney General for the Criminal Division.

**Responsibilities and Opportunity Offered:** The Director will conduct the operations of the OJVOT and ensure that it fulfills its responsibilities. The Director will supervise personnel assigned to work for or with the OJVOT, and will report directly to the Assistant Attorney General for the Criminal Division. The Director will work with other federal agencies and Department components in order to fulfill the OJVOT's mandate, including the State Department, the Federal Bureau of Investigation, and the Criminal Division's Counterterrorism Section, Victim-Witness Network, Office of International Affairs, and Office of Enforcement Operations. The Director will likely be asked to testify before Congressional committees; to meet with victims of terrorist attacks, their families, and groups representing victims and their families; and to give speeches to organizations interested in the mission of the OJVOT.

**Qualifications:** Substantial experience and expertise in criminal investigation and prosecution, including experience investigating or prosecuting matters that have an international aspect, strong speaking and writing skills, sound judgment, excellent academic credentials, and a demonstrated commitment to public service.

---

**Required qualifications:** Interested applicants must possess a J.D. degree, be duly licensed and authorized to practice as an attorney under the laws of any State, territory of the United States, or the District of Columbia, and have at least five years post-J.D. experience in criminal investigation and prosecution. Applicants must be an active member of the bar in good standing.

---

**Preferred qualifications:** Counterterrorism experience is highly desired, as is experience working with victims of crime, and experience investigating or prosecuting matters that have an international aspect. A demonstrated commitment to achieving justice for victims of overseas terrorism is also preferred.

**Travel:** Occasional travel may be required.

**Salary Information:** Current salary and years of experience determine the appropriate salary level. The pay range for a GS-15 position is \$103,947 - \$135,136 per annum.

**Location:** The position is located in Washington, DC

**Relocation Expenses:** Relocation expenses are not authorized.

**Submission Process and Deadline Date:** To apply for this position, please submit a resume and/or OF-612 (Optional Application for Federal Employment), a cover letter (highlighting relevant experience), a writing sample (not to exceed 10 pages), and a current performance appraisal (if applicable). A current SF-171 (Application for Federal Employment) will be

accepted as well.

**Preference is to receive an application via e-mail at [CRIMINAL.CRMJOBS@USDOJ.GOV](mailto:CRIMINAL.CRMJOBS@USDOJ.GOV) or faxed to (202) 353-0775.**

Mailed applications MUST BE RECEIVED BY CUT-OFF DATE of the respective month at:

Department of Justice/Criminal Division  
McPherson Square, P.O. Box 27599  
Attn: Theresa Morgan  
Announcement: 05-CRM-0AAG-006  
Human Resources Management Staff  
Bond Building, Suite 5000  
Washington, DC 20038

No telephone calls please. This position is open until filled. However, applications will be considered on a monthly basis. The cut-off date will be the 30th of every month until the position is filled. Applications sent through the mail must be received by the cut-off date of the respective month.

**Internet Sites:** Other attorney vacancy announcements can be found at: <http://www.usdoj.gov/oarm/attvacancies.html>

**Department Policies:** *The U.S. Department of Justice is an Equal Opportunity/Reasonable Accommodation Employer. Except where otherwise provided by law, there will be no discrimination based on color, race, religion, national origin, politics, marital status, disability, age, sex, sexual orientation, status as a parent, membership or nonmembership in an employee organization, or personal favoritism. The Department of Justice welcomes and encourages applications from persons with physical and mental disabilities. The Department is firmly committed to satisfying its affirmative obligations under the Rehabilitation Act of 1973 to ensure that persons with disabilities have every opportunity to be hired and advanced on the basis of merit within the Department of Justice. This agency provides reasonable accommodation to applicants with disabilities where appropriate. If you need a reasonable accommodation for any part of the application and hiring process, please notify the agency. Determinations on requests for reasonable accommodation will be made on a case-by-case basis.*

*It is the policy of the Department to achieve a drug-free workplace and persons selected for employment will be required to pass a drug test which screens for illegal drug use prior to final appointment. Employment is also contingent upon the completion and satisfactory adjudication of a background investigation. Only U.S. citizens are eligible for employment with the Executive Office for Immigration Review and the United States Attorneys' Offices. Unless otherwise indicated in a particular job advertisement, non-U.S. citizens may apply for employment with other organizations, but should be advised that appointments of non-U.S. citizens are extremely rare; such appointments would be possible only if necessary to accomplish the Department's mission and would be subject to strict security requirements. Applicants who hold dual citizenship in the U.S. and another country will be considered on a case-by-case basis.*

*There is no formal rating system for applying veterans' preference to attorney appointments in the excepted service; however, the Department of Justice considers veterans' preference eligibility as a positive factor in attorney hiring. Applicants eligible for veterans' preference are encouraged to include that information in their cover letter or resume and attach supporting documentation (e.g., the DD 214 or other substantiating documents) to their submissions.*